

Kenmont Swim & Tennis Club

Member Guide – 2011

(Updated 5/10/11)

The Association

Kenmont Swim & Tennis Club is owned and operated by the Kensington Heights Recreation Association, Inc. (KHRA). KHRA is a not-for-profit 501(c)7 corporation organized in 1958. Each *fully-paid* Class A Member maintains a “membership interest” in KHRA, and is eligible to vote on relevant Association matters and serve on the Association’s Board of Directors.

The Board of Directors

The Board of Directors is made up of eleven (11) elected Class A Members. Four of the Directors serve as officers – President, Vice President, Secretary, and Treasurer. Board Members serve three-year terms and are volunteers. Any *fully-paid* Class A Member may serve on the Board. The Board conducts all business for the Association as outlined in the By-Laws.

The By-Laws

The By-Laws detail how the Association is run, including Membership, Dues and Assessments, Disciplinary Action, Meetings, Board Responsibilities, Voting, and Legal Items. Every Member (and his/her family) who is accepted for membership agrees to abide by the By-Laws, and any associated rules, regulations, and actions of the Board.

Rules & Regulations

All Members (and their families and guests) agree to abide to the Club’s Rules & Regulations. They are established and enforced for the safety and health of all club users. Failure to follow the rules may result in removal from the club for the day, or suspension or loss of membership without refund, as outlined in the Club’s By-Laws.

Meetings

The Association’s Annual Member Meeting is held in May, usually 2 weeks prior to opening day. The agenda consists of nomination and election of Board members, changes to the By-Laws, and any other Association business that requires Member consent. The Board of Directors meets the 2nd Monday of every month, except June, July, & August, where they meet the 2nd and 4th Mondays. Any Member may attend a Board Meeting to speak or to just listen.

Management & Staff

The Association has hired Georgetown Aquatics, a private company, to manage and maintain the Club. They hire and supervise the Club Manager, Assistant Managers, Lifeguards, and Front Gate staff. Their primary responsibility is to ensure the safety of all Club users; their secondary responsibility is to maintain and clean the pool, grounds, and pool systems. All Club users must abide by the direction of the Managers, Lifeguards, and Front Gate staff at all times.

Vendors & Licenses

The Association hires private companies to maintain the lawn and landscaping; make repairs to building systems; operate the snack bar; offer swimming, tennis, and water aerobics lessons/classes; handle trash and recycling; supply insurance to the Association; and provide legal and accounting services. The Club also maintains several state and county licenses.

Financial Matters

The Board of Directors approves an Annual Budget for each Fiscal Year (October 1 – September 30). For FY2011, revenue is budgeted to be approximately \$220,000 (excluding swim team), and operating expenses are budgeted to be approximately \$180,000 (excluding swim team), leaving a net operating income of about \$40,000. This year, the Board is placing about \$15,000 of the operating income into a capital reserve, and has allocated the remaining \$25,000 to facility improvements and irregular repairs. As of September 30, 2010, the Association had a cash balance of more than \$100,000, and no liabilities – an extremely healthy financial position.

Swim Team

The Tsunami Swim Team operates under the auspices of the Association and maintains a separate budget of about \$20,000 per year funded by team fees and fundraisers. All children of Members between the ages of 5 and 17 with certain swimming ability are eligible to join the swim team or pre-team. The Association contracts with a Head Coach and Assistant Coaches to run practices and swim meets; the operation of the Swim Team is managed by volunteers. Kenmont is a founding member of the Montgomery County Swim League, and competes in about 13 meets per year. Information about joining the swim team or pre-team is posted at the Club in the first few weeks of the season.

Guest Passes

Daily guest passes may be purchased for \$5 each, in advance with your membership application (credit card or check), or at the front gate (check only). All guests must be accompanied by a Member, possess a guest pass, and sign-in.

Clubhouse Use / Picnic Area Use for Parties

In-season, clubhouse and picnic area use are on a first-come, first-serve basis. There are no reservations, and no area may be used exclusively by a Member during regular operating hours. Guests are required to have a guest pass, or may sign-in on a pre-arranged sign-in sheet for later payment. Out-of-season, the clubhouse is available for rental for parties.

Kitchen Use

The clubhouse kitchen is used primarily for club and swim team events. Members may use the fridge or freezer for short-term storage of items for an on-going party. Nothing may be stored overnight and will be thrown away.

Tennis Courts

Tennis courts are available for use during regular operating hours. With the exception of some scheduled events (i.e., tournaments, round-robins, classes), one-hour reservations are available on a first-come, first-serve basis. Sign-up at the front gate.

Other Recreation Areas

The basketball court, volleyball area, tetherball area, ping pong table, foosball table, and horseshoe pits are available on a first-come, first-serve basis. Kenmont maintains some equipment for use by Members, which should be returned after use.

Swim Lessons

Swim lessons (additional fee) for kids are offered by Georgetown Aquatics after MCPS is out. Additional information is posted at the Club in the first few weeks of the season.

Tennis Lessons/Clinics

Tennis lessons (additional fee) for kids and adults are offered by private instructors throughout the summer. Additional information is posted at the Club in the first few weeks of the season.

Water Aerobics Classes

Water Aerobics classes (additional fee) for adults are offered by private instructors throughout the summer. Additional information is posted at the Club in the first few weeks of the season.

Additional questions?

Contact a member of the Board of Directors, leave a message at 301-933-0047, or send an e-mail to board@kenmont.com.